

Points to Consider:

Reviewing Outside Interest Disclosures

As a Unit Reviewer in M-Inform, it is your responsibility to verify that the [outside activity, relationship, or interest](#) disclosures from individuals in your U-M school/college/organization meet [your unit's policy](#) for Conflict of Interest/Conflict of Commitment.

Point to Consider

Does the discloser's outside activity, relationship, or interest:

1. Enhance the ability to perform his/her University of Michigan responsibilities (e.g., as a scholar, teacher, researcher, provider of a professional service)?
2. Further the mission of the department, school, or University of Michigan?
3. Involve a prohibited activity per your unit or University of Michigan policy?
4. Compete with the interests of the department, school, or University of Michigan?
5. Involve an activity that would be more appropriately done within the University of Michigan (e.g., as sponsored research)?
6. Involve any obvious conflict of interest with their university activity (i.e., the outside activity is with the same company that sponsors their research)?
7. Have the potential to inappropriately influence the decisions they make in their university role?
8. Exceed the number of days per month allowed to individuals in your unit for outside activity?
9. Distract in any other way than above from the ability to perform their university responsibilities?

Reviewer Resources

Questions can be directed to: COI.Support@umich.edu.

See the [U-M Conflict of Interest website](#) for policy, review procedures, and more information.

For instructions on using M-Inform, the university's disclosure system, to review disclosures, see the [M-Inform: Review Outside Interests](#) procedure.