

Research Administration Advisory Council (RAAC)

Committee-at-Large

Tuesday, March 19, 2019, 3:00 – 4:30 pm
 B5580 Blau Building
 700 E University
 MINUTES

Attendees:

Meenu Baxendale – Taubman College of Art & Architecture	Teresa Herrick – SEAS	Becky O'Brien – Information
Constance Colthorp – ORSP / Sponsored Programs	Jennifer Huntington – Business	Craig Reynolds – ORSP
Cindy Dames – ORSP	Meredith Ingram – Social Work	Jane Sierra – Medical School
Lauren Danridge – ACUO	Melissa Karby – Dentistry	Nicole Sleight – SSC
Lori Deromedi – UMOR	Karen Kirchner – Nursing	Yvonne Sturt – ORSP
Chris DeVries – RAAC	Patrick Lagua – Dentistry	Danielle Smith – LSI
Victoria Devulder – SEAS	Mindy LaRocca – Public Health	Michelle Terrell – SMTD
Karen Durigon – Engineering	Heidi Madias – LSA	Pat Turnbull – Dearborn
Linda Forsyth – Engineering	Charlie Mattison – ISR	Bryan VanSickle – Sponsored Programs
Cathy Handyside – ITS		

Craig called the meeting to order at 3:00 p.m.

1. **Introductions of Members and Guests** (*Craig Reynolds*)

Craig thanked everyone for joining the meeting, and the group went around the room for introductions. We welcomed our newest member, Michelle Terrell, from the School of Music, Theatre, & Dance.

2. **Presentation: RAAC Process Subcommittee Update** (*Melissa Karby*) Attachment #1

Melissa Karby, Chair of the Process Subcommittee, presented the updates.

Membership updates:

- ORSP – Terri Maxwell moved to the RAAC Training Subcommittee. Karen Alameddine of ORSP replaced Terri.
- Pat Turnbull replaced John Cristiano for Dearborn.

Project Updates:

Roles & Responsibilities.

- Completed Phases I-IV. These are posted on the ORSP website.
- Continue to work on Phases V and VI. Phase V (Award Close-out) is almost done.

- Phase VI - Protocol Review, Approval and Monitoring. This includes the compliance areas related to research administration and is in progress. Lori Deromodi (UMOR) and Lauren Dandridge (IACUC) have helped with their respective sections. We are following a similar process to the other phases and this will go to RAAC EC for approval once it is complete.
- Hopefully will complete all phases by end of year.

Business Cases:

Reporting Enhancements:

- Office of Contract Administration (OCA) enhancements.
- Project Reporting enhancements – split into two request with ITS.

Submitted to ITS:

- Budget Allocation/Reallocation Tool enhancements identified by RAAC Training,
- Second phase of the 7471 replacement project.
- Received estimate of completion of time.
- Finance / ITS group will prioritize the projects.

Budget Template Suite:

- There are some great templates but not all in one place. Suggested a repository for these templates.
- RAAC Process work completed. RAAC Training and Communication working through next steps.

Internal Awards:

- Phase I work completed.
- Recommendation to explore using eRPM to track internal awards.
- Phase II to begin later this year.

Enhancements:

- OCA - save the banking information on foreign wire transfers.
- Electronic routing of concurrent receipts. It now comes through via email, but want to go electronic through the system. Had to wait for Duo to be turned on campus wide to release.
- Took reporting enhancements from M-Reports – split into two business cases.
- Reporting Case #1:
 - Ability to add cents on the MReports.
 - Export data from M-Reports in a format that is easy to use.
 - Consolidate view of sponsored/non-sponsored accounts.
 - Visualizations – possibly start with bar graph representation. ITS is working with Information Quest on some of these requests.
- Reporting Case #2:
 - Imputed IDCs on cost share.
 - Allow what account codes are making the expenses in the roll up.

Budget Reallocation Enhancements:

- Budget Allocation Tool – recommended improvements came out of RAAC Training. One item of not is a requirement for comments when denying an allocation request.
- Second Phase: Automate 7471.

All business cases have received estimates of time by ITS. All of these have been put in the ITS Master list.

Internal Awards:

- How can we track internal awards? Not one way to track now.
 - Phase I – recommendation to explore using eRPM.

- Can eRPM be used for this? How would it be used with eRPM? Project was put on hold until Award was completed. Now that Award is finishing up, RAAC Process will have time to begin Phase II, which will be a further exploration of eRPM.

Award Management Post-Implementation Work: Working with ITS.

- RAAC Process has been pulled in various points to help with Award enhancements.
- Project team Terms & Conditions on awards – coming in April.
- Institutional Biosafety Committee (IBC) – requested PAF changes will occur with the April release.
- Institutional Animal Care & Use Committee (IACUC) – requested PAF changes were implemented with the February release.
- PI sign text on PAFs, UFAs, and Awards has been updated. Enhancing the language to know what they are signing up for. Will occur with the April release.
- Conflict of Interest attestation on PAFs, UFAs and Awards – was implemented with the February release.
- Technology Control Plan (TCP) email reminders. Helped wordsmith. TBD release.

Deadline Policy:

- Support the Deadline Policy Working Group - supporting them to review and provide feedback on PAF and workflow changes.

Post-Award Change Request (PAC-R) Form – looking to automate to an electronic form/workflow. Preliminary work/review has begun. Future update yet to be determined.

RAAC Process will determine if another survey is needed to see what campus needs.

3. **Sponsored Programs Update** (*Bryan VanSickle*)

Bryan Van Sickle presented the update:

- New hires are busy producing reports and all seems to be going well.
- Series of interviews were conducted this week for the next group of new hires. Seeking people with accounting degrees.
- Department assignments:
 - Dean Michalak - moved to the Office of Contract Administration
 - Jeanne Haney promoted to Customer Service Consultant
 - Leslie Chavez is taking over Health Sciences departments
 - David Thompson moved to LSA
 - Cory Livingston took over LSA and Engineering
 - Shelby Springer took LSA - Dearborn, and some people at ISR (Cory's area)
 - James Craven will be taking over for David Thompson.

Fiscal Year 2018 single audit is due March 31, 2019. Having final phone call with the auditors tomorrow. The rest of the audit issues have been quiet.

4. **ORSP Update** (*Craig Reynolds*)

Attachment #2

Staff Updates:

Jack Hu, VP for Research, is leaving to be the Provost at the University of Georgia. Jack's interim replacement will most likely be one of the current academic VPs for Research. Most likely there will be a

national search while interim is serving. Permanent VPR won't be announced until January 2020 at the earliest, but probably September next year.

Extended offer for the Assistant Project Representative. Currently doing background check and will reveal name shortly.

Celebrate Research:

- If you hear any faculty who received invitation for Celebrate Research, it's an event Jack Hu puts on to recognize faculty receiving their first grant. We send out invitations to faculty, chairs, and deans. UMOR has put on this event for the last 4 years.

Deadline Policy:

Two service levels for proposals that arrive at ORSP:

- ≥ 4 business days – full review.
- Less than 4 business days but more than 2 business days – limited institutional review, but will be submitted.
- < 2 days – at risk. It will get limited institutional review, but not prioritized over others that were timely.

Will roll the policy out in two phases:

- Phase I: June 2019 (earliest)
 - Include PAF Changes
 - Policy awareness building
 - Coordinate with school and colleges on communications
 - Preview school/college/institute/unit policy requirements with Project team feedback. Not done in posted comments, but through ORSP requested changes.
 - Rollout PAF redesign
 - ORSP request changes - required v. recommended
 - Email notices sent upon submission about new policy
 - eRPM requirements gathering, programming, and testing
 - Workflow User Acceptance Testing.
- Phase II - Policy & Workflow Go-Live - TBD
 - Communication and training (prior to go-live)
 - New state functionality: "Awaiting Final Proposal"
 - New State: "Sponsor Deadline Missed"
 - New Project Team Activity: "Update Sponsor Deadline"
 - Email Notices Sent to PI's/Project Team Members.
- Phase III - Refinement - ongoing
 - Analyze data on implementation and policy effects
 - Refine policy and procedures as necessary
 - Work with RADs and VPR on "chronic 'at risk' submitters"
 - Advise VPR on possible hard deadline with extension process.

All AVPs are supportive of Deadline Policy. We will evaluate after data is in.

Craig Reynolds presented to the research associate deans (RADs) and a question came up in terms of the time a proposal is due into ORSP. There were previously two options – 5:00 pm two business days before the due date or 9:00 am one business day before the due date. Jack was not in favor of 9 a.m. to protect RAs from faculty to work overnight. Jack was in favor of the 5:00 p.m. deadline, 2 business days prior to the proposal due date.

Example (before sponsor's deadline):

5:00 p.m. two (2) business days:

- Sponsor deadline: Tuesday, March 26
 - Due at 5 p.m. on Friday, March 22.

or

9:00 a.m. one (1) business day

- Sponsor deadline: Tuesday, March 26
 - Due at 9 a.m. on Monday, March 25.

Linda indicated this was ORSP deadline, but there is the whole school/college approval process that needs to happen before this decision. Needs to clear all the approvals before going to ORSP.

Craig polled the group, via show of hands, to determine an ORSP deadline time preference. 2 people were in favor of the 5:00 pm deadline, 2 business days prior to the due date. 9 people were in favor of the 9:00 am deadline, 1 business day prior to the due date.

NIH Concerns about Foreign Involvement:

- Report all foreign research support a PI receives, including support from a foreign entity. Does not matter who is the legal recipient of the foreign support.
- Report whenever a “significant” part of the project will be performed outside the U.S., **regardless of who is doing the work or who is funding the work** (NIH calls this a “foreign component”).
- Report all foreign affiliations in the NIH Biosketch if “relevant” to the proposal. Asking for guidance on this question (e.g., what is relevant?).

Melissa asked if a consultant providing help or guidance on the project is considered a foreign component. Craig responded that this is not clear and that the Council on Governmental Relations (COGR) is writing a letter to Mike Lauer, Deputy Director of NIH, asking for clarification and a list of FAQs for these types of situations.

DOE Talent Policy:

- Prohibits U-M influence/involvement of foreign government supported talent recruitment programs.
- DOE grant/contract personnel prohibited from participating in the programs of countries determined to be sensitive, and must fully disclose and, as necessary, terminate affiliations with such programs.

U-M Response:

- UMOR assembling a working group to develop needed policy and action plans in order to address Federal concerns about foreign involvement in research. Topics may include:
 - Conflict of Interest/Commitment disclosure requirements.
 - Definitions of “related” affiliations and a “significant” foreign component.

Danielle asked if startup packages should be listed in NIH Other Support documents. Craig responded that he does not feel we should include these types of support until we receive official guidance. Melissa asked about listing gifts on other support documents. Craig responded that this is hard to say – NIH feels as

though gifts should be reported, but Craig is not so sure, since these do not have start or end dates, do not require reporting, and do not have specific deliverables.

5. ITS / Award Management Update (*Cathy Handyside*)

Attachment #3

Two system updates:

- SF424 (Grants.gov) - March 23, 2019
- eRPM - April 29, 2019

SF424 Updates:

- New system functionality – before submitting a proposal in the NIH Commons, it is possible to view a PDF of what the proposal will look like on the NIH side. Patrick asked if it will work before you submit. Cathy believes so, but will confirm with Carolyn.
- Update to SF424 Workspace to display the Agency Tracking Number - making improvements to show more than we have today.
- Adding support for new Forms (DoE, DoJ, and HUD)
- Converted Federal Assistance SF-424A to web-based design (answer questions to fill out form).

RAPid will be sent on Monday.

eRPM - April 29, 2019:

- Compliance Changes:
 - Changes related to Biosafety questions on PAF and UFA and requirement for Institutional Biosafety Approval at time of award.
- New question for use of controlled substances.
- New question for need of enhanced IT security
- Update to existing Export Controls question (to tease out controlled unclassified information).

IBC:

- Changes related Biosafety questions and requirement for Institutional Biosafety Approvals:
 - U-M Policy updated in 2016
 - Changes to:
 - PAF
 - Section 5 - Research Activity
 - Unfunded Agreements (UFAs), Material Transfer Agreements (MTAs) and other
 - PAF Summary
 - UFA Summary
 - Update Research Activity

Currently have four questions related to Biological matter. With this change, those four questions will be replaced with one new question:

“Does this project involve research in a U-M laboratory with biological materials?”

If no, fewer questions. If yes, will have seven new questions.

- There are other sections to answer about vertebrate animals. There is an assumption you have answered “yes” to working with animals.

- If you answer “yes” to the question, you could still answer no to all seven sub-questions (may not apply) and no IBC application required. If you answer to one or more of the sub-questions, you would need approved IBC application.
- Jackie Hoats-Shields is key contact in IBC office and willing to answer any questions.

New question added to PAF Section 5:

- Use of controlled substances (as defined by the Federal Controlled Substances Act) or Propofol in a U-M research laboratory.

Similar changes will be made to UFAs:

- Transfer Activity page
- Material Details page
- Agreement Activity page

IT Security and Export Controls: (Review from Steve Dawson)

- New PAF question and business process for Enhanced IT Security.
 - Are there any enhanced security requirements for this project (e.g., CUI, FISMA, or classified research)?*
- Existing PAF Question to be updated:
 - Does the research project involve possible export controls or delivery of a physical item, such as a product or material, including models and prototypes?*

Award Agreement (AAR) is used now to reach Steve. Redesigning process of how ORSP works with Steve for review.

*Question text pending RAAC Process review.

April Updates:

- Attestation on PI sign activities.
- Additional Award email notifications updated with list of email recipients.
- Updates to the Award Unit Tab to accommodate additional Terms & Conditions.
 - Includes function to allow Unit-entered terms and display of terms entered by ORSP and Sponsored Programs.
- Temporarily turned off 35-day Deliverables reminder message.

6. Closing and Future Meetings (*Craig Reynolds*)

[4:20 – 4:30]

Craig thanked everyone who made it today and on the phone. Went over the next 3 meetings.

Constance handed out two handouts: InfoEd (runs SPIN and SMARTS) and looking for volunteers for the new Online Forum.

- ORSP currently runs SPIN and UMOR/Library decided not to renew effective June 20, 2019. Continue to use Pivot.

Meeting adjourned at 4:30 p.m.

RAAC Committee-At-Large Meeting Dates

- Tuesday, April 16, 2019, 3:00 – 4:30 pm @ ISR Building (*Judy Carrillo*, RAAC Training Subcommittee)
- Tuesday, May 21, 2019, 3:00 – 4:30 pm @ LSA Building (*Becky O’ Brien*, RAAC Communications Subcommittee)
- Tuesday, June 18, 2019, 3:00 – 4:30 pm @ Lurie Engineering Center (*Chris Allan*, RAAC Metrics Subcommittee)

Executive Committee Meetings

Wolverine Tower, Conference Room 1025 (unless noted)

- Tuesday, April 9, 2019, 3:30 – 5:00 pm
- Tuesday, May 14, 2019, 3:30 – 5:00 pm
- Tuesday, June 11, 2019, 3:30 – 5:00 pm

RAAC Process Update

RAAC Committee-at-Large Meeting

Melissa Karby, Director of Research Administration, School of Dentistry
March 19, 2019



RAAC Process Members



<i>Alameddine, Karen – ORSP</i>	Nielsen, Tony – ORSP
Brant, Beth – Medical School	Offhaus, Heather – Medical School
Cross, Kerri – ISR	Pappas, Carolyn – ITS
DeVries, Chris – ORSP / Sponsored Programs	Smith, Danielle – LSI
Devulder, Victoria – Pharmacy	Thomson, Anne – LSA
Forsyth, Linda – Engineering	Turner, Corey – Engineering
Herrick, Teresa – SEAS	<i>Turnbull, Pat – Dearborn</i>
Karby, Melissa – Dentistry	VanSickle, Bryan – Sponsored Programs

New members since last RAAC EC update in July 2018.

Project Updates – Roles & Responsibilities



Phase	Topic(s)	Status
I	<ul style="list-style-type: none"> Proposal Development Proposal Review, Approval, and Processing 	Completed
II	<ul style="list-style-type: none"> Award Negotiation / Acceptance 	Completed
III	<ul style="list-style-type: none"> Financial Management of Awards 	Completed
IV	<ul style="list-style-type: none"> Non-Financial Management of Awards 	Completed
V	<ul style="list-style-type: none"> Award Close-out 	Completed-In Review by RAAC EC
VI	<ul style="list-style-type: none"> Protocol Review, Approval, and Monitoring 	In Progress



Project Updates – Business Cases



- RAAC Process business cases mentioned at the RAAC CAL update in September 2018 were submitted to ITS.
 - Office of Contract Administration (OCA) enhancements
 - Project Reporting enhancements (split into two requests with ITS)
- Additionally, RAAC Process submitted business cases to ITS for the following:
 - Budget Allocation / Reallocation Tool enhancements identified by RAAC Training.
 - Second phase of the 7471 replacement project.
- All business cases have received an estimate of completion time.
- Finance ITS group will prioritize the projects with all other non-RAAC requests.

Project Updates



Budget Template Suite

- RAAC Process work completed
- RAAC Training and Communications working through next steps.

Internal Awards

- First Phase RAAC Process work completed.
- Recommendation to explore using eRPM to track internal awards.
- Second Phase work to begin later this year.



Ongoing Work



Award Management Post-Implementation Work:

- Project Team-entered terms and conditions on awards.
- Institutional Biosafety Committee (IBC)-requested PAF changes.
- Institutional Animal Care & Use Committee (IACUC)-requested PAF changes.
- PI Sign text on PAFs, UFAs, and Awards.
- Conflict of Interest attestation on PAFs, UFAs, and Awards.
- Technology Control Plan (TCP) email reminders.

Ongoing / Upcoming Work



U-M Deadline Policy

- Support the Deadline Policy Working Group to review and provide feedback on PAF and workflow changes.



Post-Award Change Request (PAC-R) Form

- Move to an electronic form/workflow. Preliminary work / review has begun.

Questions/Comments



- As always we welcome your feedback!



RAAC Committee At Large Update

Office of Research and Sponsored Projects

March 19, 2019



Update on the New U-M Internal Proposal Submission Deadline Policy

Office of Research and Sponsored Projects



Service Standards by Business Days Prior to Deadline

Service Provided	≥ 4 Business Days	~2 - 3 Business Days *	< ~2 Business Days **
Proposal Checked Against U-M Requirements	✓	✓	✓
Proposal Submitted by Deadline	✓	✓	
Proposal Successfully Received by Sponsor	✓		
Proposal Checked Against Sponsor Guidelines	✓		
Terms Reviewed to Ensure UM Can Accept Award	✓		

* Given limited review, ORSP cannot guarantee proposals will not be administratively returned without review or declined for funding on technical grounds.

** These proposals are considered "at risk." They may or may not be submitted and will not be given priority over more timely proposals for the same deadline.

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Implementation Plan

Phase I: **PAF Changes** (June 2019 at the earliest)

- Policy Awareness Building
- Preview School/College/Institute/Unit Policy Requirements
- Rollout PAF Redesign
- ORSP Request Changes - Required v. Recommended
- Email notices sent upon submission about new policy
- eRPM requirements gathering, programming and testing
- Workflow User Acceptance Testing

Implementation Plan

Phase II: **Policy & Workflow Go-Live** (Date TBD)

- Communication and training (prior to Go-Live)
- New State Functionality: “Awaiting Final Proposal”
- New State: “Sponsor Deadline Missed”
- New Project Team Activity: “Update Sponsor Deadline”
- Email Notices Sent to PI’s/Project Team Members

Implementation Plan

Phase III: **Policy and Workflow Refinement**

- Analyze data on implementation and policy effects
- Refine policy and procedures as necessary
- Work with RADs and VPR on “chronic ‘at risk’ submitters”
- Advise VPR on possible hard deadline with extension process
 - *How many proposals are still arriving < 2 days before the sponsor deadline? Currently 25% after noon on deadline day; 47% < 2 days.*
 - *Is there a threshold over which the number of “at risk” proposals that do not get submitted would trigger the implementation of an extension process?*

A Question for the Committee At Large...

Which internal deadline do you prefer in order to avoid the proposal being considered “at risk”?

- **5:00 PM two (2) business days before sponsor’s deadline**
 - For example, if sponsor’s deadline is Tuesday, March 26 then final proposal/ PAF is due in ORSP by 5:00 PM on Friday, March 22
- **9:00 AM one (1) business day before sponsor’s deadline**
 - For example, if sponsor’s deadline is Tuesday, March 26 then final proposal/ PAF is due in ORSP by 9:00 AM on Monday, March 25

Update on Federal Concerns About Foreign Involvement

Office of Research and Sponsored Projects



NIH Concerns about Foreign Involvement

- Report all research support a PI receives, including support from a foreign entity. It does not matter who is the legal recipient of the foreign support.
- Report whenever a “significant” part of the project will be performed outside the U.S., **regardless of who is doing the work or who is funding the work.** (NIH calls this a [“foreign component.”](#))
- Report all foreign affiliations in the Bio Sketch if “relevant” to the proposal

DOE Talent Policy Notice

- New policy seeks to cease influence of **foreign government supported talent recruitment programs**
- DOE grant/contract personnel prohibited from participating in the programs of countries determined to be sensitive
- DOE grant/contract personnel must fully disclose and, as necessary, terminate affiliations with these programs

U-M's Response

- UMOR is assembling a working group to develop needed policy and action plans in order to address Federal concerns about foreign involvement in research. Topics may include:
 - Conflict of Interest/Commitment disclosure requirements
 - Definitions of “related” affiliations and a “significant” foreign component

ITS Update

RAAC Committee-at-Large

Cathy Handyside, Assistant Director - ITS Research Administration Systems
March 19, 2019



Upcoming System Updates



- SF424 (Grants.gov) - March 23, 2019
- eRPM - April 29, 2019

SF424 (Grants.gov) Updates



- New system functionality when generating a PDF

For SF424 applications submitted to NIH or other partner agencies using the Electronic Research Administration (eRA) Commons, generating a PDF in eRPM will bring back the PDF image from the Commons. Currently, the PDF generated in eRPM is an approximation of what the application looks like in the eRA Commons. The new functionality should aid research administrators and their faculty by providing a true preview of the application before it is submitted.

- Update to SF424 Workspace to display the Agency Tracking Number
- Adding support for new Forms (Department of Education, Department of Justice, and HUD)
- Converted Federal Assistance SF-424A to web-based design

Coming April 29, 2019



- Compliance Changes
 - Changes related to Biosafety questions on PAF and UFA and requirement for Institutional Biosafety Approval at time of award
 - New question for use of controlled substances
 - New question for need for enhanced IT security
 - Update to existing Export Controls question
- Additional Updates

Institutional Biosafety (IBC)



- Changes related to Biosafety questions and requirement for Institutional Biosafety Approvals
 - U-M Policy updated in 2016
 - Changes to:
 - Proposal Approval Form (PAF)
 - Section 5 - Research Activity
 - Unfunded Agreements (UFAs) - Material Transfer Agreements (MTAs) and Other
 - PAF Summary
 - UFA Summary
 - Update Research Activity

IBC - Current PAF Questions



5. Supporting Information

Research Activity
Does the proposed activity involve any of the following:

5.1* Human research?
 Yes No [Clear](#)

5.2* Use of human substances including cells/cell lines, blood products, body fluids, tissues, pathology materials, organs, body parts, cadavers?
 Yes No [Clear](#)

5.3* Use or derivation of human induced pluripotent stem cells (iPSC) or human embryonic (hESC)?
 Yes No [Clear](#)

5.4* Use of vertebrate animals, including custom antibody production?
 Yes No [Clear](#)

5.5* Use of recombinant or synthetic nucleic acid molecules (rDNA or SNA)?
 Yes No [Clear](#)

5.6* Use of biological agents or toxins on the Federal Select Agent and Toxin list?
 Yes No [Clear](#)

5.7* Use of biological agents infectious or hazardous to humans, animals, or plants?
 Yes No [Clear](#)

IBC - New PAF Questions



- New high-level question:
 - Does this project involve research in a UM laboratory with biological materials?
 - If no, fewer questions to answer...

IBC - New PAF Questions



- If yes, additional questions are required:
 - Use of recombinant DNA (rDNA) or synthetic nucleic acid (SNA) molecules?
 - Use of infectious agents (i.e., bacteria, viruses, parasites, fungi, prions)?
 - Use of biological toxins (i.e., toxic substances produced by bacteria, fungi, protozoa, insects, animals, or plants)?
 - Use in a U-M research laboratory of human-derived substances (including cell/cell lines, blood products, body fluids, tissues, pathology materials, organs, body parts, cadavers)
 - Use of animal derived substances (i.e., cells, tissues, fluids from non-human primates, ruminants, swine, fowl, or any wild vertebrate animal)
 - Use of transgenic animals
 - Will any of the following be administered to vertebrate animals (rDNA, SNA, infectious agents, biological toxins, human-derived substances (including cell/cell lines, blood products, body fluids, tissues, pathology, materials, organs, body parts, cadavers), animal-derived substances (including cells, tissues, fluids from non-human primates, ruminants, swine, fowl, or any wild vertebrate animal)?

Institutional Biosafety (IBC)



- If any of the biological sub questions are answered yes, an approved IBCA review will be required at the time of award activation.
 - Additional communication is planned for project teams with projects in progress

New Controlled Substances Question



- New question added to PAF Section 5
 - Use of controlled substances (as defined by the Federal Controlled Substances Act) or Propofol in a U-M research laboratory?

UFA - IBC & Controlled Substances



- Similar changes will be made to UFAs
 - Transfer Activity page
 - Material Details page
 - Agreement Activity page

IT Security - New PAF Question



IT Security and Export Controls

- New question and business process for Enhanced IT Security
 - New PAF question to be added:
 - Are there any enhanced security requirements for this project (e.g. CUI, FISMA, or classified research)?*
 - Existing PAF Question to be updated:
 - Does the research project involve possible export controls or delivery of a physical item, such as a product or material, including models and prototypes?*

* Question text pending RAAC Process review.

Additional Updates for April



- Additional Award email notifications updated with list of email recipients
- Updates to the Award Unit Tab to accommodate additional Terms & Conditions
 - Includes function to allow Unit-entered terms and display of Terms entered by ORSP and SP
- Temporarily turn off 35-day Deliverables reminder message