



U.S. Department
of Transportation

1200 New Jersey Ave., SE
Washington, DC 20590

**Federal Motor Carrier
Safety Administration**

Date: March 17, 2020

To: Federal Government Contractors

From: Michele W. Jennings
Office of Acquisitions Management
Federal Motor Carrier Safety Administration

Subject: COVID-19 Coronavirus -- Contractor Telework Flexibilities

This letter is being sent in response to inquiries regarding telework flexibilities under government contracts. Government contractors should offer maximum telework flexibilities to all eligible employees to minimize the spread of the COVID-19 coronavirus as per instruction from the Centers for Disease Control and Prevention (CDC).

During this time, Federal Motor Carrier Safety Administration is encouraging its contractors to offer the flexibilities to their staff to the extent their work is virtual or telework enabled. If your current contract does not contain specific language regarding telework, but could be telework enabled, this serves as a temporary approval to offer this flexibility. Also, please note that any upcoming travel should be mission-critical and only approved by your respective Contracting Officer's Representative (COR)/Contracting Officer (CO).

For specific questions concerning your contract, please work directly with your cognizant COR and CO for assistance.